



GCARD3 Organizing Committee

Meeting #16: **Wednesday 30 March 2016, 1:00p.m UTC**

Via Blue Jeans (<https://bluejeans.com/101020304>)

DRAFT MINUTES

Participants:

Frank Rijsberman (co-Chair, CGIAR Consortium Office),
Alain Vidal (CGIAR Consortium Office)
Mark Holderness (co-Chair, GFAR Secretariat),
Tom Randolph (CGIAR Research Program – Livestock and Fish)
Jasper Rees (ARC, South Africa – Chair of the Program Task Force)
Esther Penunia (Asian Farmers Association)
Kwesi Atta-Krah (CGIAR Research Program – Humid Tropics)
Arturo Piedra-Santa (alternative representative from International Cooperative Alliance (ICA))
Fiona Chandler (GFAR Secretariat, *ex-officio*)
Tonya Schuetz (CGIAR Consortium Office)

Apologies:

Sigismundo Bialoskorski Neto (International Cooperative Alliance)
Aggrey Agumya (Forum for Agricultural Research in Africa)
Bridget Takalani Murovhi (Agriculture Research Council, South Africa)
Shadrack Moephuli (Agriculture Research Council, South Africa)

1. **Welcome**

2. **Matters Arising** from Minutes of OC Meeting #15 (18 March 2016)

- Lead: Mark Holderness
- Purpose: To raise and discuss particular action points not covered in the Meeting #16 agenda
- Background papers: [GCARD3 Organizing Committee Meeting #15](#).

3. **Update on the GCARD3 Global Event Program**

- Lead: Frank Rijsberman
- Purpose: To discuss progress in finalizing sessions (report from Jasper) and to review the program for the Opening Ceremony and final session on Friday 8 April (report from Mark, Frank and Shadrack)
Background paper:

Updated program by 6.00 tonight. Note changes in the order of the first plenary. Hopefully the last version but expect there might be some changes based on some speakers that may not get visas. Important to keep it updated on the mobile app

Survey went out today to get a broad idea of which themes will need bigger rooms.

Need to have side events included (all 6)

M&E will be discussed at the Chairs meeting on 4th April. Firetail will join the meeting. Members of the OC are welcome to join as well.

4. Logistics for the GCARD3 Global Event

- Lead: Mark Holderness
- Purpose: Update on the logistics and other arrangements for the GCARD3 Global Event (Bridget Takalani Murovhi or Shadrack Moephuli), including (but not limited to)
 - a. Update on visa, ticketing and hotel arrangements for sponsored and self-sponsored delegates

Only a half dozen that are still to be contacted as of last night. 80 were contacted but were waiting for responses to do ticketing.
Xxx ticketed

5. Update on registration

- Lead: Mark Holderness
- Purpose: Analysis of total number of registrations (at 25 March).

6. Draft GCARD3 Outcome Statement

With input from the OC coming from email and now incorporated it was decided that Mark would incorporate any final comments and provide a final draft before the end of the day. This final version (add link) is will be shared with the Chairs. The Chairs have indicated they'd like to share on a very limited basis (catalysts).

The general concept should be agreed upon by the Chairs and they will then focus on the input to the bullet points and boxes.

Suggestion for the OC to meet with Chairs/co-Chairs over the course of the Global Event to review the input to the Statement.

Chairs, co-Chairs, reps of GFAR, CGIAR, ARC who will meet on the spot for a final look.

Careful not to have it edited by the entire delegate and have individual people to hijack it. Suggestion that the smaller group decide on the final draft version that will be presented

Share with full group but not for editing purpose. After meeting with the Chairs on the 4th it will be made public.

7. Update on Regional Consultations in LAC and SSA

- Lead: Frank Rijsberman
- Purpose: Update on the outcomes of the LAC regional consultation (Arturo) and the progress of the SSA regional consultation (Aggrey)

LAC working on the report (FORAGRO, IICA and Arturo). 140 respondents of the survey. Survey has limitations as it cannot be viewed as a completely open consultation as initially planned. Report will be shared before the gCARD3 meeting. Cannot come because of visa problems. Express regrets from the OC and appreciation to his efforts.

How to include in the program? Maybe on the panel on Wednesday morning although this is very tight at this moment and who might be appropriate to present – FORAGRO (Amadeo Nicora) has asked to have some time to speak about their vision process and it is not clear that they know much about the survey and could present about this.

Given that there are already 2 regions and 4 countries on the panel there is limited space for another regional presentation. Nicaragua has been asked to be one of the national site integration countries but this hasn't been confirmed as yet. Kwesi will confirm and if possible include Latin American perspective.

Aggrey reported on the SSA indicating that it was scheduled for last week but were unable to do it. Given the time remaining Aggrey asked the OC if it was reasonable to do it before the meeting. It was noted that the number of African site integration countries was quite numerous it was better to do a regional consultation after the event and pick up some of the thematic outcomes.

Aggrey agreed and used the timeline of the Science Week to report on the SSA regional consultation.

8. Next Meeting

- Purpose: To tentatively agree on a range of dates appropriate for the next GCARD3 Organizing Committee Meeting (#17).

Meeting with chairs and co-chair around the draft outcome statement. Post gcard3 event discussion. Further meetings, lower frequency for the duration of 2016.

Location	Local time	Time zone	UTC offset
UTC (Time Zone)	Wednesday, 30 March 2016, 13:00:00	UTC	UTC
San Jose (Costa Rica)	Wednesday, 30 March 2016, 07:00:00	CST	UTC-6 hours
Accra (Ghana)	Wednesday, 30 March 2016, 13:00:00	GMT	UTC
Montpellier (France)	Wednesday, 30 March 2016, 15:00:00	CEST	UTC+2 hours
Ibadan (Nigeria)	Wednesday, 30 March 2016, 14:00:00	WAT	UTC+1 hour
Nairobi (Kenya)	Wednesday, 30 March 2016, 16:00:00	EAT	UTC+3 hours
Johannesburg (South Africa)	Wednesday, 30 March 2016, 15:00:00	SAST	UTC+2 hours
Manila (Philippines)	Wednesday, 30 March 2016, 21:00:00	PHT	UTC+8 hours
São Paulo (Brazil - São Paulo)	Wednesday, 30 March 2016, 10:00:00	BRT	UTC-3 hours
Rome (Italy)	Wednesday, 30 March 2016, 15:00:00	CEST	UTC+2 hours

[How to use the Time Zone Converter](#)

Glossary

UTC [Coordinated Universal Time](#) - the international basis for other time zones. Same time as for GMT (Greenwich Mean Time) and Zulu time. Note that United Kingdom is not on GMT during summer.
