



GCARD3 Organizing Committee

Meeting #15: **Friday 18 March 2016, 1:00p.m UTC**

Via Blue Jeans (<https://bluejeans.com/101020304>)

DRAFT MINUTES

Participants:

Mark Holderness (co-Chair, GFAR Secretariat),
Kwesi Atta-Krah (CGIAR Research Program – Humid Tropics)
Tom Randolph (CGIAR Research Program – Livestock and Fish)
Jasper Rees (ARC, South Africa – Chair of the Program Task Force)
Shadrack Moephuli (Agriculture Research Council, South Africa)
Bridget Takalani Murovhi (Agriculture Research Council, South Africa)
Arturo Piedra-Santa (alternative representative from International Cooperative Alliance (ICA))
Fiona Chandler (GFAR Secretariat, *ex-officio*)
Tonya Schuetz (CGIAR Consortium Office)
Nadia Manning-Thomas (CGIAR Consortium Office)

Apologies:

Frank Rijsberman (co-Chair, CGIAR Consortium Office),
Alain Vidal (CGIAR Consortium Office)
Sigismundo Bialoskorski Neto (International Cooperative Alliance)
Esther Penunia (Asian Farmers Association)
Aggrey Agumya (Forum for Agricultural Research in Africa)

1. **Welcome**

2. **Matters Arising** from Minutes of OC Meeting #14 (9 March 2016)

No comments were received on the meeting

No additional edits or corrections were made on the Minutes with actions arising related to the Meeting#15 agenda addressed as part of the meeting

3. **Update on the GCARD3 Global Event Program**

- Lead: Jasper Rees
- Purpose: Provide feedback the Program Task on the version of the Program that is going public
Background paper:

The [Program Session Draft 16 March](#) was provided and the following matters discussed

- The OC commended the PTF on the Program noting that the latest iteration seems to have a good flow and diversity of speakers, backgrounds, sectors in each session. It was observed that Africa is sparsely represented on the program and may have to handle the comments on this unless it can be adjusted.
- There will be a meeting on 4th April (2.00-5.00pm) at the GCARD3 venue for the Chairs and Co-Chairs

OPENING CEREMONY

It was agreed to focus on the key note speakers with the CGIAR and GFAR giving a welcome (not a speech/presentation).

PLENARY SESSIONS

- The OC made comments on the lineup of plenary speakers making particular note if the PTF considered them of a broad enough focus for such a prominent part of the program. It was confirmed that in the actual presentations

the speakers will make the link to the broader issues. Additionally it was noted that the intent of the plenary presentations was to highlight aspiring young agriculturalists and not as a high level policy presentation.

- Comments on the ordering and outcomes of the plenary on the first day of GCARD3 were discussed and it was resolved that:
 - The format and people involved in the reporting back from national and regional consultations would be organized by GFAR and CGIAR.
 - The intent of the part of the plenary on the reporting back from national consultations was to hear from people involved in the process not just CGIAR
 - There should be a way to include at least some of the regional consultation outcomes
 - Kwesi Atta-Krah will be the moderator
 - Suggested sequence to fill the 75 minutes allotted were
 - Report back from GCARD1 and GCARD2 (a relatively quick report – powerpoint @20 minutes)
 - Then a panel session on the national and regional consultations (panel of 6 – 4 country and 2 regional (reflecting gender, sectors) who have been engaged in the site integration process to speak to some of the key issues that have come out of the consultations (questions shared with them ahead of time). If there is a lack of time another option would be to look across the site integration reports and do a quick summary of lessons which would be presented as a powerpoint, however this is not optimal.
 - Opening to questions from the audience
- It was agreed that the GCARD reporting back would be scheduled before the plenary speakers. Furthermore it was agreed that the PTF would swap around the plenary speakers to give the plenary session a more global feel and that these would be introduced as ‘real world’ examples of young people trying to make a future through agricultural research, innovation and enterprise, to inspire discussion in the thematic sessions to come.
- In the parallel thematic sessions it was reported that sessions have slightly different structures but the PTF is now at the point where nearly all catalysts are confirmed although there are some issues to make sure that the 31 of them can all be sponsored. Challenges are now in getting the catalysts that need visas to get them.
- The final session on Friday 8 April will include a “High Level Panel” and include Evelyne Ngulinka (Farmers), Ministers from South Africa (not confirmed as yet), Roberto Ridolfi (European Commission) may also be available. Ministers who are attending the GCARD (possibility of Ministers from Armenia, Gujarat (India), Belgium and Uruguay) will also be invited if it is confirmed they will attend. It was agreed that for the Program at this stage the high level panel would be put into the program (with no names at this stage) – moderated by Frank Rijsberman.

THEMATIC SESSIONS

- The discussions between CGIAR (Wayne and Assetou) in regards to Theme 3 had resulted in additional content from CGIAR on CRPs.
- Room set up for the parallel theme sessions has been generally agreed to be round table format. Any other particular amendments to this set up needs to be communicated to the local logistics team before 1 April
- Most of the speakers are now confirmed and their bios and additional information being collected. Chairs are now following up on different formats for their sessions and talking with their rapporteurs on how the outputs of the session feed into the overall outcomes and the Pledge

ARC Day

It was reported that one of the relevant South African Ministers will be in attendance and that the Program will be posted by the weekend or Tuesday at the latest. The Program will include an opening session, plenary session, parallel sessions (4), networking and exhibition and opportunities in the afternoon for site visits or more parallel sessions

The Organizing Committee recognized the efforts and commitment of Nadia-Manning Thomas to the overall GCARD3 and the Program Task Force in particular

ACTION: Mark to contact possible Ministers attending the GCARD3, Papa Seck, Monty Jones and Roberto Ridolfi to confirm if they’ll be able to join the High Level Panel.

ACTION: Shadrack to confirm which South African Ministers will be at the Opening Ceremony and on the High Level Panel

ACTION: Tonya to prepare an agenda for the meeting of the Chairs and co-Chairs on 4th April.

ACTION: Tonya to ensure that names of Kwesi Atta-Krah, Iman El-Kaffass – and that of all Chairs and speakers are spelt correctly on the Program

ACTION: Tonya to take the OC comments and make the changes to the Program accordingly and ensure that it is posted to the website by Friday 18 March and a chance for a revised Program by Tuesday 22 March

4. Logistics for the GCARD3 Global Event

It was reported from the LOC:

- Copies of the visa letters are being sent to South African Embassies as they are issued.
- Issues of getting the other documents needed to process the visas (e.g. booking confirmation, hotel confirmation) is recognized and being expedited as much as possible (extra hours of the Travel Agent)
- A visa on arrival is not available if it is a non-exempt country.
- Block-booked rooms are being released (18 March) so need to confirm if there is enough rooms for the sponsored participants. Bridget and Fiona to work together to combine the lists (ARC sponsored delegates and GCARD3 sponsored delegates) to know how many there are sponsored and ensure that there are enough rooms to accommodate them.
- Registration has been extended to the 25th March

The LOC was asked to consider and resolved

- The travel and/or accommodation arrangements for self-sponsored delegates – currently these are not being processed to the satisfaction of these delegates
- Adding a help line number in the ticket bookings.

It was noted that costs for visas can be reimbursed (as per the Note for Participants) with receipt. However travel to lodge/collect a visa that requires travel needs to be cleared with the GFAR Secretariat first (to comply with FAO rules)

5. Registration

At 16 March the total Registrations were 387. [The full analysis](#) is on the OC Shared Drive.

Total women delegates registered	140
Total applications for sponsorship	160
Total number of youth (under 40) delegates	150
Delegates per constituency	387
Countries represented	83

6. Draft Pledge

The [first draft of the Pledge](#) has been circulated by email to the OC (and is on the Shared Folders). The intent of the Pledge is to demonstrate a level of commitment and establish the overall frame and context of the statement, to which specific commitments from each thematic session would then be added as they are formulated through the Conference.

It was agreed to call this document the “GCARD3 Statement” or the “Outcome Statement of the GCARD3”.and that the Chairs will feed the outcomes of their thematic session into this Statement.

ACTION: OC members were asked to provide comments via email to Frank, Shadrack and Mark.

7. Any Other Business

Regional Consultation for SSA:

The OC was waiting to hear more on the SSA regional consultation (Aggrey not available on the call at that time) given that it is still unclear from FARA on how much they want to handle in this regional consultation.

It was confirmed that Harry Palmier will be the moderator for GFAR.

Questions for the e-consultation have been set up on the [CGIAR/GCARD3 website](#) to get things started with the consultation to possibly start 22-24 March. However this has not been confirmed or coordinated with FARA and their D-groups as yet.

ACTION: Have an offline discussion between Harry, Nadia, Kwesi and Aggrey to determine what will be done and when so that the results will be available for the Global Event.

8. Next Meeting

It was agreed to have the next OC Meeting (#16) on Wednesday 30 March. A doodle poll will be set up to determine who will be available.